## **Iob Description**

**Position:** 1 on 1 Counselor **Reports To:** Campus Director

## **Duties and Responsibilities:**

- Responsible for always smiling and keeping an upbeat attitude!!
- Responsible for maintaining a professional, neat and clean appearance at all times.
- Responsible for learning the basic facilities, layout of camp, and the communication system in the event of an emergency. Be familiar with phone locations, first aid stations, information stations, etc.
- Responsible for adherence to all rules, regulations, and policies of the camp.
- Responsible for being a good listener and responding to the needs of our camp families.
- Responsible for knowing any special considerations and/or needs for your 1 on 1 assignment.
- Responsible for providing the appropriate level of care and attention needed for your 1 on 1 assignment.
- Responsible for trying to encourage your 1 on 1 assignment to engage in the activities their age group is participating in.
- Responsible for other duties that may be assigned from time to time.